

Johnson County Educational Research Triangle (JCERT)
 May 7, 2013
 Minutes

Attendees:

Triangle Authority:

Present: Ed Eilert, Chairman
 Mike Boehm, Vice Chairman
 Carl Gerlach
 C. Edward Peterson
 Jeff Melcher
 Greg Musil

Others: Dan Richardson - K-State Olathe
 Lindy Eakin - K-State Olathe
 Maxine Stoltz - KU Med
 Raymond Perez - KU CRC
 Theresa Gordzica - KU
 Shelly Hammond - Allen, Gibbs & Houlik
 Stephanie Tobis - KUEC
 Mary Ryan - KUEC
 Diana MARRS - KUEC
 David Cook - KUEC
 Tim Gelvin - JCCC
 Jeff Vitter - KU
 James R. Hubbard - HRKK

Introduction of Persons Present	Chairman Eilert took a roll call of the JCERT Authority members and introduced new members of the Board and guests.
Quorum	Mr. Eilert announced that a quorum was present.
Introduction of David Cook	David Cook was introduced as the new Dean at KU Edwards Campus.
Minutes	Upon motion, the Minutes of the 1/28/13 JCERT Authority meeting were unanimously approved.
University Updates and Budgets	Theresa Gordzica, Maxine Stoltz and Dr. Raymond Perez presented the KU Clinical Research Center update and 2014 Budget. Mary Ryan, Diana MARRS and Theresa Gordzica presented the Kansas University Edwards Campus update and 2014 Budget.

	<p>Dr. Dan Richardson and Lindy Eakin presented the K-State University update and 2014 Budget.</p> <p>After questions by the Authority on the updates and the proposed 2014 Budgets, motion was made and seconded that the Authority approve the budgets and recommend approval to the Kansas Board of Regents. Motion passed.</p>
University Update Submission to Authority	It was requested that the Universities provide their updates at least ten (10) days in advance of the Authority meetings and those updates be emailed five (5) days prior to the Authority meeting in one package that can be downloaded.
Audit Update	Shelly Hammond presented an audit update and after a general discussion, it was determined that regarding the Agreed Upon Procedures, the auditor would provide for 25 samples at each University, 10 employee audits per University and a revenue sample review with the selection of one program. After a general discussion by the Authority, motion was made and approved to the Agreed Upon Procedures for the 2014 audit.
Approval of Invoice of Hubbard, Ruzicka, Kreamer & Kincaid L.C.	The next item of business was review of the Invoice submitted by Hubbard, Ruzicka, Kreamer & Kincaid L.C. for the work performed by their firm to date in the amount of \$1,425.00. Payment of the Invoice was approved.
JCERT Update	Ed Eilert gave a general JCERT update. Mr. Eilert indicated that a video had been prepared for the State of the County meeting that he would like to see on the Authority website. In addition, the 5 th anniversary of the JCERT election is coming up and he suggested that the Authority develop a program to be presented to the public and the business community regarding the JCERT activities to date. It was suggested by Carl Gerlach that a coordinator be employed to organize the event. Mr. Eilert requested that the Universities discuss this proposed program among their communications and marketing departments and report back at the next JCERT meeting.
Next Meeting	The next regular meeting will be held on Monday, September 30, 2013 at 7:30 a.m. at the KU Edwards Campus, BEST Building, Rm. 315, 127 th & Quivira, Overland Park, Kansas.

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