

Johnson County Educational Research Triangle (JCERT)  
November 4, 2013  
Minutes

Attendees:

Triangle Authority:

Present: Ed Eilert, Chairman  
Mike Boehm, Vice Chairman  
Carl Gerlach  
Jeff Melcher

Others: David Cook - KU Edwards  
Lindy Eakin - K-State Olathe  
Shelly Hammond - Allen, Gibbs & Houlik  
Nancy Mays- Johnson County  
Doug Davidson - CERI  
Ray Perez - KU CRC  
Jeff Reene - KU Cancer Center  
Theresa Gordzica - KU  
James R. Hubbard - HRKK

Introduction of Persons Present	Chairman Eilert took a roll call of the JCERT Authority members and introduced guests.
Quorum	Mr. Eilert announced that a quorum was present.
Minutes	Mr. Eilert noted that the Minutes of the 9/30/13 JCERT Authority meeting, with amendment to correct the spelling of Mary Birch's name, were approved as amended.
Audit Report	<p>Shelly Hammond of Allen, Gibbs &amp; Houlik presented an update on the Audit. The audited financials of JCERT was approved at the last meeting. Shelly presented a draft report of the procedures that were performed and a summary of the results. After a general discussion, it was decided that the Report should be re-titled in bold letters at the top indicating that this Report includes "Items Tested". The summary should be broken down into three separate reports for each University. The Board also requested more details on the categories listed in the summary.</p> <p>Shelly then presented the Required Communications Report.</p> <p>After a general discussion regarding minor changes to the</p>

	wording in the Report, it was moved and seconded to approve the Reports presented by Shelly Hammond with the requested changes. Motion was approved.
Approval of Invoice of Allen, Gibbs & Houlik	The next item of business was review of the Invoice submitted by Allen, Gibbs & Houlik in the amount of \$10,375.00 which was then approved.
Johnson County Research Triangle Website	The next item of business was a discussion about the website and the changes that will be made by Nancy Mays with Johnson County.
5-Year Report	The next item was a report by Doug Davidson with CERI regarding the status of the 5-Year Report.
Next Meeting	The next regular meeting will be held on Monday, February 10, 2014, at 7:30 a.m. at the K-State Olathe Campus, Room 120, Executive Boardroom, 22201 Innovation Drive, Olathe, Kansas 66061

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