

Johnson County Educational Research Triangle (JCERT)
 June 11, 2012
 Minutes

Attendees:

Triangle Authority:

Present: Ed Eilert, Chairman
 Mike Boehm, Vice Chairman
 Carl Gerlach
 Ed Peterson
 Sue Storm
 Don Weiss (substitute for Jon Stewart)

Others: Jim Hubbard, Hubbard, Ruzicka,
 Kreamer & Kincaid L. C.
 Dr. Robert Clark - KU Edwards
 Dr. Roy Jensen
 Doug Davidson - CERI
 Maxine Stoltz - KU Med
 Shelly Hammond - Allen, Gibbs & Houlik

Introduction of Persons Present	Chairman Eilert took a roll call of the JCERT Authority members and all members were present (Don Weiss substituting for Jon Stewart) with the exception of Terrie Huntington.
Quorum	Mr. Eilert announced that a quorum was present.
Minutes	Upon motion and second, the Minutes of the 2/27/12 JCERT Authority meeting were approved.
University Budgets	Each University presented its Budget which had been previously approved by the Kansas Board of Regents and upon motion and second, the Budgets were accepted as presented.
Update of Projects	Dr. Robert Clark presented an update on the KU Edwards project and Maxine Stoltz presented an update on the KU Clinical Research Center and Dr. Dan Richardson gave an update on K-State Olathe. Mike Boehm requested that prior to each meeting, each University submit a written update of their project and that the update be forwarded to the Board prior to each meeting.
Audit	Shelly Hammond appeared on behalf of Allen, Gibbs & Houlik and presented a proposal for the JCERT Audit and Agreed-Upon Procedures for fiscal year ending June 30, 2012. After a general discussion, the JCERT Audit proposal was approved and the Chairman was authorized to execute the Engagement Letter with Allen, Gibbs & Houlik. Further, it was

	determined that on the Agreed-Upon Procedures, Shelly Hammond would finalize an Engagement Letter that provided that all construction costs in excess of \$100,000.00 would be audited, there would be a sample of 10 people from each University on the payroll and on non-payroll items, they would continue to have 50 samples.
HRKK Statement of Charges	The statement of charges for legal services presented by Hubbard, Ruzicka, Kreamer & Kincaid L.C. in the amount of \$1,450.00 was approved.
CERI	Doug Davidson appeared on behalf of CERI and made a presentation regarding tracking the economic impact of JCERT. After a general discussion, the Authority asked that Mr. Davidson attend the next meeting and present a specific program which would track the activities and economic impact from the beginning through June 30, 2012 and a proposal for tracking the economic impact after that date. It was generally felt by the Authority that the activities should be collected annually and a report be completed by CERI every other year.
Requirements Governing Quorum	The Chairman indicated that at the next meeting, a final decision will be made regarding the quorum requirements for the Authority meetings.
Next Meeting	The next regular meeting will be held on July 30, 2012 at the KU Clinical Research Center, 4350 Shawnee Mission Parkway, Overland Park Conference Room, #1238 at 7:30 a.m.
Adjournment	There being no further business to come before the Authority, upon motion and second, the meeting was adjourned.