

Johnson County Educational Research Triangle (JCERT)

April 6, 2015

Minutes

Attendees:

Triangle Authority:

Present: Ed Eilert, Chairman
Mike Boehm, Vice Chairman
Carl Gerlach
Jason Osterhaus
Kay Wolf
Jeff Melcher

Others: Dean Vakas - K-State Olathe
Mary Ryan - KU Edwards
Lori Wade - KU Edwards
Theresa Gordzica - KU
Prema Arasu - K-State Olathe
Lindy Eakin - K-State Olathe
Ben Hart - Allen, Gibbs & Houlik
Anne Nguyen - KU CRC
Ray Perez - KU CRC
James R. Hubbard - HRKK

Introduction of Persons Present	Chairman Eilert took a roll call of the JCERT Authority members.
Quorum	Mr. Eilert announced that a quorum was present.
Minutes	The next item of business was the approval of the Minutes from the prior meeting. Upon motion and second, the Minutes were approved, with Jason Osterhaus abstaining.
Introduction of Jason Osterhaus	The next item of business was the introduction of new Authority member, Jason Osterhaus.
UMB Bank	Ed Eilert gave a report on UMB and upon motion and second, it was approved to release the collateral as requested.
University Updates	The budget for K-State was presented by Dean Vakas and Lindy Eakin. The budget for KU CRC was presented by Dr. Ray Perez and Theresa Gordzica.

	<p>The budget for KU Edwards was presented by Mary Ryan and Theresa Gordzica.</p> <p>The motion and second to recommend the approval of the University Budgets to the Board of Regents, was approved.</p>
Contract with Allen, Gibbs & Houlik	<p>Chairman Eilert reported that the contract was actually up for a new RFP but due to time constraints, he suggested that the Authority can extend the contract for one more year with Allen, Gibbs & Houlik at the same cost and consider doing a new RFP for auditing services in January, 2016.</p> <p>Motion and second to approve the extension of the Allen, Gibbs & Houlik contract for one more year was approved.</p>
RFP for Public Relations Firm	<p>Carl Gerlach gave a report on an RFP for a Public Relations firm. After a lengthy discussion, it was decided that a budget should not be set at this time and that Carl Gerlach, Greg Musil and Kay Wolf continue to work as a committee with the University PR Departments and the County PR Department and report at the next meeting the committee's proposal regarding the scope of an RFP for a Public Relations Firm to develop a Public Information Program for the Authority.</p>
Report on Administrative Expenses Policy	<p>Dr. David Cook's report on a policy regarding administrative expenses was presented and after discussion and comments from Ben Hart, there was a motion and second to approve the proposed policy.</p>
Invoice - Hubbard, Ruzicka, Kreamer & Kincaid	<p>The next item, upon motion and second, was approval of an Invoice from Hubbard, Ruzicka, Kreamer & Kincaid in the amount of \$1,525.00.</p>
Invoice - AGH	<p>The next item, upon motion and second, was approval of an Invoice from Allen, Gibbs & Houlik, in the amount of \$8,108.03.</p>
Appointment of New Treasurer for the Authority	<p>Ed Eilert reported that we needed to appoint a new Treasurer and upon motion and second, Jason Osterhaus was approved as Treasurer, with Mr. Osterhaus abstaining.</p>

Next Meeting	The next regular meeting will be held on July 20, 2015, at 7:30 a.m. at the K-State Olathe Campus. Meeting adjourned.
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