

Johnson County Educational Research Triangle (JCERT)  
 November 6, 2017  
 KU Medical Clinical Research Center  
 Minutes

Attendees:

Triangle Authority:

Present: Carl Gerlach, Chairman  
 Melissa Rooker  
 Peggy Dunn  
 Dave Lindstrom  
 Michael Copeland

Others:

Lindy Eakin – K-State Olathe  
 Suze Parker – Parker Communications Group  
 Anna Nguyer – KUCC  
 Leisa Julian – KU  
 Ralph Richardson – K-State Olathe  
 David Cook – KU Edwards  
 Steve Williamson – KUCC  
 Christine Wilson – KUCC  
 James R. Hubbard

Call to Order	Carl Gerlach, Chairman.
Minutes	The next item of business was the approval of the Minutes from the prior meeting. Upon motion by Peggy Dunn and second by David Lindstrom, the Minutes were approved as submitted.
Public Relations Report	Suze Parker of Parker Communications Group gave her marketing report. On motion made and seconded, it was approved to extend the contract with Parker Communications Group for one year, beginning on February 1, 2018, and ending on January 31, 2019, on the same terms.
University Reports	The K-State, Olathe report was given by Dr. Richardson, and Lindy Eakin.  The KU Medical Center Clinical Research report was given by Steve Williamson, Christine Wilson and Anna Nguyer.  The KU Edwards report was given by Dr. Cook.

Audit Report	The Audit Report was given by James R. Hubbard and Lindy Eakin. On motion made and seconded, the preliminary audit reports were approved.
Approval of Payment to Parker Communications	Upon motion made and seconded, payment to Parker Communications Group in the amount of \$8,333.32 was approved.
Approval of Invoice of attorney	Motion was made and seconded to approve the invoice from James R. Hubbard in the amount of \$3,245.00. The motion was approved.
Next Meeting	The next meeting will be determined by the report from the Board of Regents, whether they want the university budgets to be approved by the Board of Regents first or approved by the JCERT Authority first.
Adjournment	Upon motion duly made and seconded, the meeting was adjourned.